



## Parent Teacher Organization

**Meeting Minutes**  
**Wednesday, July 7, 2022**  
**9:00-10:00 a.m.**

**Board Members (via zoom) Present:** Julia Halliday (Pres), Garrett York (principal), Allyson Stovall (vice-principal), Patti Harrison, (fundraising chair), Shelley Beck (spirit chair), Trina McCarthy (co-treasurer), Becca Bishop (secretary), Amber Elkins (Jog-a-thon co-chair), Amy Bennion (room parents & art contest), Amy Kalbes (Health and Safety), Ashley Robison (president-elect), Angie Haaga (Chinese), Jen Preece

Voting on Bi-laws will happen at official meeting in July.

How can we as a board all support each other with the different events? Please try to be there whenever possible.

### **Voting on Bi-laws**

- Voted on bi-laws and the bi-laws were accepted

### **Code of Conduct**

- PTO created a code of conduct of what we expect for the PTO. We are here to serve the school, students, and staff.
- We are trying to create a community where we are working alongside the school and want to build a community.
- We want to work smarter, not harder.
- Give the Code of conduct a week to think about and then we will adopt it into use.
- By agreeing to be part of the PTO, we are agreeing to follow the code of conduct

### **PTO Badges**

- Completely change the PTO badges so that the PTO badges look the same as the staff and have it be uniform with the school
- Headshot on the template and Julia will double check with Mr. York
- These are for the PTO board and chairs
- **PLEASE SEND A HEADSHOT TO JULIA**

### **Back to School Breakfast**

- August 10<sup>th</sup> – Jen Preece work with TARA to get this to happen

- Love to have any of the board at the back-to-school breakfast

### **Disaster Packets**

- Amy Kalbes and Shelley Beck are going to run this. They will work with each other to get this started. Aim to have these figured out with the first week of school. There is a box with stuff with the PTO supplies. The first aid kits should be fine. Check the batteries.
- As far as places for disaster packets, we will have 34 classes this year. All classes will be used this year. 34 classes + computer lab.
- There are additional emergency supplies that Mr. York has.
  - Emergency blankets
  - Generic first aid supplies
  - Much of it has expired. There are some good items. We could use the non-expired items from this stuff
  - Talk to Mr. York when replenishing.

### **Back to School Night Volunteer table (August 17<sup>th</sup>)**

- We will plan back to do school night.
- Mr. York
  - If the gym is available, Mr. York will do 2 large meetings
  - If the gym is not available, there will be several meetings in the library
- Volunteer table - Julia, Ashley, Patti and Amber, Amy Bennion
- Room mom sign up that night with sign up in each of the classrooms. If they don't get a room parent that night, then teachers can send an email asking for 1-2 parents.
- Simba at back to school night? We don't have a team yet. Shelley can reach out to someone
- AMBER create JAT save the date poster for back to school night

### **Chips & Chat**

- August 26<sup>th</sup>: Amy Bennion will be in charge of this. Julia Halliday will help.

### **Green Ribbon Week (Amy Kalbes)**

- August 29-September 2<sup>nd</sup>:
- UDOT format
- Ribbons on backpack, pledge of being safe
- Clips on fence and ribbons
- Simba on the Friday in the morning

### **School Teams**

- School is revamping the teams and having someone new in charge of this
- The student teams will come at the beginning of the year. An email will be sent at the beginning of the year. This is to make sure new students have the opportunity to be involved.
- New teams: Library help,
- Changing teams: No bully blockers team – don't want to give students appearance of authority
- Keep the service-related teams. Combine service/kindness teams. Keep recycling team.

- Simba team is a secret. Shelley Beck will find out how many students to include in the Simba team. ONLY 6<sup>th</sup> graders in Simba team. Height is pretty flexible. But bigger kids is a little difficult.
- We have some funding for teams – so it would be nice to let PTO to know how many teams we will have.

### **White Ribbon Assembly**

- September 19-Thursday September 22<sup>nd</sup>.
- 30-45 minute presentation. Different levels on information depending on the grade. Very basic in kindergarten and much more detailed in the 6<sup>th</sup> grade. We will talk about digital safety. We will talk about how we can use the internet for good.
- They have agreed to do a parent night.
- Mr. York will make this work with this as far as JAT. Patti and Mr. York will work together to figure out timing on the JAT day.

### **Art Contest (Amy Bennion)**

- Mr. York will get the first wave of information out to students soon.
- Level-up theme for the school
- Add the theme to social media with the intro for the school theme that will go along with the art theme.
- Amy Bennion and get together with Jessica Muelleck about what you want to post. Also, Amy Bennion will coordinate with Jessica to start getting posts going.

### **SOCIAL MEDIA**

- Make sure that these posts are shareable, so Mr. York can see it and share it on his own page.
  - Send Mr. York information as well
  - Mr. York will try to push the social media information to parents. They will have a drawing to get kids to have parents follow.
  - Amy Bennion will try to make this shareable
- Information to put on social media ahead of time. Not just about what has happened.
  - JPEG or PNG is easiest
- Re-share the posts on your personal page.
- Have Jessica let the group me know when a social media post is up so that it is liked. Share to neighborhood pages. That brings in more traffic.

### **School Supplies**

- Is it possible to get school supplies list ahead of time? This is not allowed to be a requirement. We need to make it abundantly clear that it is voluntary! Mr. York will be able to get class supplies lists.

### **KINDERGARTEN**

- Our school was selected as 1/5 schools to be a full-day kindergarten pilot program (outside of title 1 schools).

- We have identified the families that are interested. We will be able to skip the testing portion. All students with IEP will be put in automatically. The rest of the students selected will be by lottery.
- Class of 25 to begin with. This will probably go down because families may discover this is not for them to be in full day.
- There will be 3 kindergarten classes. 1 full day class with one teacher and another teacher will do two ½ days. Teachers have not been determined yet.
- There are modifications that need to happen.
  - Badge scanner added to the kindergarten door
  - Hopefully a gate will be installed to make it easier to get to the cafeteria
  - Rooms may switch depending on who teaches full-day. Inside kindergarten class would be the inside classroom. ½ day would be the outside classroom because they go and leave.

### **Drum Bus**

- October 3<sup>rd</sup>-5<sup>th</sup>. One class at a time. Around \$1000-\$1200
- Make sure the drum bus emails get forwarded to Amy Kalbes.
- This has not been paid yet. But we have a sizeable portion from last year that should be used.

### **Budget**

- We have between \$7000-8000 carrying over last year. Plus the rainy day fully-funded and JAT funded.
- Deposit your checks! There are about 22 checks that have not cleared. Susan was going to check this month to see if they have cleared. And if they have not cleared by the end of the month, she will begin to reach out.

### **JAT (Patti & Amber)**

- Great leaders in place to lead all of the sub-teams.
- Theme: Level-up. You can level-up your running, level-up your donations. A little more effort and try a little harder to make ourselves better.
- Very generic video game level-up theme on the day of the jog-a-thon. We can go more specific for parties if we want to. But remember, younger grades may not know who pac-man is.
- SPONSORS: It is tougher this year. No committed donations yet. We usually get around \$3500-\$4000. Share the letter. Heather, Katie, Amber, Patti will assist with this.
  - Peterson's has a form that you can fill out the form and get on the website.
  - Amy Kalbes can go talk to them.
- Amber: PRIZES: Probably 85% done with shopping. Tougher this year with finding prices.
- Day of JAT:
  - Annie Oaks is doing the track signs/decorations. Idea for a balloon arch type thing.
  - Matt Robison will be the DJ
  - Patti had the day of JAT information. Amber will type them up.
- Awards & Parties
  - No update yet. Angie & Sara will head this up.
- Skits & Assemblies

- Jen Preece writing it.
- If anyone has costumes for skits.
  - Mario Kart costumes from Julia?
  - Storm trooper?
  - Pac-man?
- September 13<sup>th</sup> – Skit
- Communications
  - Do we have a save the date thing that can be put up at back to school night?

## CHINESE

- Invest in new dragons with excess money. Angie will work with Mr. Wei to figure out what to buy. Dragon dance costume. Ali Express. Either a longer one or multiple dragons. 8-10 students underneath costume. Probably want two so the dragons can fight. \$500 and let Mr. Wei choose what is best.

## FENCE CLIPS

- Southland Fence Clips by the playground.
  - The earlier the better to the fence clips started. Amy Kalbes wants to know where we want it to start. Center the clips between the banner and the fence where it starts to angle.
  - This should leave space for special event clips
  - Block lines of sight on the playground.
- Special event clips on front fence in front of faculty parking? The frequency of exposure may be better on the street.

## CLASS SIZES

- Kindergarten enrollment 62
- District projections seem to be under the amount of students we actually have.

**Meeting motion to close:** Patti, Seconded by Amy

**Next Meeting: THURSDAY, August 4<sup>th</sup> @ 9:00. A.M. over zoom**

Going forward meetings will be 1<sup>st</sup> THURSDAY of every month. September will resume to in person with option of zoom. 9:00 with board and 9:30 will be for the whole school.